

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 12 JANUARY 2011

Members

D. MacLeod (President)
C. Rickett (Vice President)
R. Lloyd (Club Captain)
S. Gordon (Men's Captain)
R. Johnson (Greens' Chair)
T. Burgess (Marshall's Chair)
E. Fjarlie (Junior Coordinator)

Ex Officio

J. Clements (General Manager)
J. Breen (Retail Manager)

Absent

I. Malinowski (Secretary)
B. Allen (Rules & Handicap Chair)
G. Gratton (Senior Coordinator)
R. Ward (House Member)
T. Brown (Member at Large)
D. Erb (Superintendent)

Agenda Item

1. **Call to order.** The meeting was called to order at 1615 hrs.
2. **Review of Previous Minutes.**
 - a. Over seeding. As the Superintendent was not present, the discussion was curtailed. Consequently, all members are to read Dave's paper on over seeding and come to the next meeting prepared to discuss the pros and cons.
 - b. Ladies Captain. No one has been found to take over as Ladies' Captain. The Men's Captain volunteered to contact Barb to obtain a phone list for the ladies so that he can poll some of the ladies. The GM is to include a general call for volunteers in the next newsletter.
 - c. Para 6.d of the previous minutes is to be amended to read a 50/50 split of the money.

- d. Para 6.g meeting with ladies over clothing did not take place. James Breen to follow up.
3. **Financial/Membership Update.** The GM presented the membership update, a copy of which is attached however the financial statements for December had not yet been received.
- a. Membership is up by 19 over this time last year and this includes 19 new members.
 - b. Budget calls have been solicited for next fiscal year. GM handed out a draft budget, based in part on last year's performance. Members are to review these figures and be prepared to discuss and approve a budget at next meeting. These figures were put together under the new financial arrangement with Base Kingston. Recapitalization for new equipment is not included in this draft as the club is not yet in a position to undertake this.
 - c. President wants members to be aware of how much FY 2011 money has been used to pay FY 2010 bills. Consequently, GM will prepare a Balance Sheet for presentation at the next meeting.
4. **Old Business.** Covered under Review of Previous Minutes.
5. **New Business.**
- a. Hole Advertising. Vice Pres is about to start the process of obtaining hole advertisers. GM to forward copy of current advertisers to the Vice Pres and other members are to advise him of any potential clients.
 - b. Lifetime Membership for Matt McQuillan. This proposal from Ted Burgess was discussed but not approved as it was felt that the Club was not in a position to offer this. Further study/thought on how the Club could recognize Matt is to be undertaken.
 - c. Pesticides. Men's Captain offered the suggestion that one of our Club members, has indicated that they can get us natural/organic pesticides at cost price. Dave Erb and Rick Johnson are to follow up and coordinate with the GM.
 - d. Club Competitions
 - (1) Men's Opening – 14 May; and
 - (2) Men's Closing – 17 Sep. This date has been deconflicted with the Schlechter Cup. Should Men's Closing date be changed, then Schlechter Cup will return to 17 Sep.
 - e. KRock / St Lawrence Junior Golf Tour. Junior Coordinator confirmed that he still feels that there is no necessity for the Club to re-join this competition.
 - f. Free Membership for Over 80s. The matter was discussed and the conclusion was that it may be a revenue killer and the Club was not in a financial position to support such a venture. The matter will not be pursued at this time.

- g. Hosting of a GAO event. The Club Captain recommended that we host such an event in 2012 as it could be a money maker and would showcase our course. As a result of the discussion, the following was decided:
 - (1) GM to contact GAO to determine the process;
 - (2) General membership should be informed as hosting such an event will impinge on their usage of the course; and
 - (3) GM to confirm where any monies generated would go in light of the new financial model.

 - h. Repair of Ball Marks. Rick Johnson proposed that small flags be purchased that would be attached to flagsticks on each hole reminding golfers to repair their ball marks. The approximate cost would be \$300.00 for 36 flags, which would allow for the 27 poles used on a daily basis by the Club's hole setter, plus some spares. GM will include the money in the new budget. Also, a reminder to golfers is to be included in the next reprint of our scorecards.

 - i. Report on Course Projects. The Greens Chair reported the following:
 - (1) Bridges on #15. New railroad ties for existing cart bridge will be installed in the spring. The walking bridge will also be completed once the ground has dried enough to complete the footings. A more detailed report on this will be provided at the next meeting.
 - (2) Hole sign conversions will continue as time permits; there is sufficient rock.
 - (3) Non-slip covering for the bridge between #14 and #15 will be investigated.
 - (4) Review of previous projects will be done to ensure that they were all completed and to determine whether any further work or maintenance needs to be done on them.
 - (5) Greens Chair, in conjunction with Superintendent, is to produce a Work Plan that can be used to track all work to be done in 2011. This is to be seen as a living document that can be added to, amended and kept up to date. This Work Plan should be the basis of project/work reports to the Executive Committee.

 - j. Reciprocal Agreements. GM reported the following:
 - (1) Reciprocal with Cedar Hill has been renewed;
 - (2) Reciprocal with Bay of Quinte is awaiting a reply from them. Members confirmed that this agreement was still wanted.
 - (3) A new offer has been received from Arnprior, which also has a reciprocal with Cedar Hill. It was agreed that a reciprocal with Arnprior was a good idea. GM to follow up.
 - (4) GM will also investigate whether Brockville is interested in a reciprocal with us.
 - (5) The same reciprocal agreement is to be used for all.

 - k. Golf Lessons. The intention is to renew the contract with BriMar under the terms of the existing agreement.

 - l. New Administrative Assistant. Interviews are being held for a new part time Administrative Assistant.
6. **Round Table Discussion.** There were no further points/subjects brought forward.

- 7. Next Meeting.** Next meeting will be held at 1600 hrs on 2 March 2011 in the Grant Building.
All members to be prepared to discuss the 2011 Budget for approval at this meeting.

Attachments:

Membership Update

Over Seeding Fairways (paper prepared by Dave Erb)

Recommended / Not recommended

J.D. MacLeod

Lieutenant Colonel

President Garrison Golf Club

Recommended / Not recommended

J. Campbell

PSP Manager

Approved / Not approved

K. Carr

Lieutenant Colonel

Deputy Base Commander

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 02 MARCH 2011

Members

D. MacLeod (President)
R. Lloyd (Club Captain)
S. Gordon (Men's Captain)
B. Allen (Rules & Handicap Chair)
R. Johnson (Greens' Chair)
T. Burgess (Marshall's Chair)
E. Fjarlie (Junior Coordinator)
R. Ward (House Member)

Ex Officio

J. Clements (General Manager)
J. Breen (Retail Manager)
D. Erb (Superintendent)

Absent

C. Rickett (Vice President)
I. Malinowski (Secretary)
G. Gratton (Senior Coordinator)
T. Brown (Member at Large)

Agenda Item

1. **Call to order.** The meeting was called to order at 1600 hrs.
2. **Review of Previous Minutes.**
 - a. Hosting a GAO Event. GM has been in contact with the GAO and they have indicated that their calendar for 2011 is already set however they will send the info out with the possibility of the GG&CC hosting an event in 2012. They have also forwarded our info to Golf Canada in the event that there is the possibility for us to host a national event. Barb Allan has offered to assist if necessary.
 - b. Ladies Captain. No one has been found to take over as Ladies' Captain. This will be added to the agenda for the AGM
3. **Financial/Membership Update.** The GM presented the membership update.

- a. Membership is expected to increase with several new members already signed up.
- b. Forecast to the end of the fiscal year is a profit of approximately \$35K with an increase to the bank of approximately \$84K. The President reminded everyone that while this looks good we are still in the hole due to using next years money to pay this years bills.
- c. The proposed budget was presented and approved for recommendation to the GG&CC Board of Directors.

4. **Old Business.**

- a. Over seeding Fairways. Rob proposed that money budgeted for trees should be redirected towards over seeding the fairways in an attempt to choke out invasive species of undesirable turf grass. Dave Erb stated that over seeding alone will not accomplish this. It needs to be part of a larger program including more aggressive fertilization. Barb agreed with Rob regarding the opinion that new tree planting is not required and that the money allocated for trees should be redirected towards a larger program as suggested by Dave. Proposal was put forward to utilize the \$5K allocated to trees for the purpose of an over seeding/fertilization program. All were in agreement.
- b. Golf Instructional Services. Jeff informed the committee that the contract with BriMar Golf Services had been renewed for the 2011 season.
- c. Reciprocals. Jeff informed the committee that the reciprocals with Cedar Hill and Arnprior are now in place. Bay of Quinte and Brockville had still not responded. (secretarial note: Bay of Quinte has now agreed to continue but with the proviso that it be limited to 50 rounds and then reassessed)
- d. Bridge on Hole #15. Dave indicated that we are waiting on the weather to pour the footings. Likely mid to late Summer for completion. We are also planning on replacing a few of the railway ties on the cart bridge. At Rob's suggestion, Dave will find a no-slip solution for the bridge between the 14th green and the 15th tee.
- e. Admin Assistant. Andrea Wiesner has been hired and has now been in the position for approximately 2 weeks.

5. **New Business.**

- a. Food Services Survey. Survey results are in. Several areas were identified as concerns. Hours of Operation and Menu Selection were the most prominent. Jeff and Barb will meet with Charlie and discuss some options prior to contract renewal. (secretarial note: Contract has been renewed with increase in operating hours to include breakfast Monday through Friday, a ½ hour extension to daily lunch hours, no closure between lunch and the start of Men's and Ladies' Nights and several new menu options for Men's and Ladies' Nights.)
- b. Handicap Committee Update. Barb informed the committee that she and Rob had met with Gilles Hurtubise for the GAO. This year the committee will focus on educating

everyone that members are supposed to be posting all scores. Primary focus will be on men as few ladies are playing competitively. Tournament scores must be posted as such and will be monitored. A letter will be issued to anyone found to be posting scores incorrectly.

- c. Weekend Crossovers. This issue has come up repeatedly and will be addressed at the AGM.
- d. AGM. Scheduled for 16 April 2011 with Breakfast available to purchase (only\$6.00) at 7:00 AM. Meeting at 8:00 AM with Course Clean-Up to follow. Those who volunteer for the clean-up will receive a BBQ lunch and the first round of Golf after lunch as well as first pick of opening day tee times on Sunday the 17th.

6. Round Table Discussion.

- a. Rob will be attending the GAO Meeting on 16 April and requested copies of any tournament posters for distribution.
- b. Do we have a copy of the "Decisions on the Rules of Golf"? No. Will look into getting one.
- c. Rick asked about Staff shirts. Jeff indicated that they were not budgeted for in the budget that was just approved.
- d. Ted indicated that he was having some trouble garnering interest in the Senior Men's League proposed at the last meeting. He stated that he would try again at the AGM and if he could not get the interest the plan would be dropped (secretarial note: plan has since been dropped)
- e. Dave Erb indicated that there is a Pesticide that has had great success against Moss in the US. It is not labelled for application in Canada which is why Canadian courses have the issue and US courses do not. Dave has indicated that he has received word that this product will be labelled for turf grass application this summer. If and when this happens we should have an effective means of controlling the moss on our greens.

7. Next Meeting. TBD

Recommended / Not recommended

J.D. MacLeod
Lieutenant Colonel
President Garrison Golf Club

Recommended / Not recommended

J. Campbell
PSP Manager

Approved / Not approved

K. Carr
Lieutenant Colonel
Deputy Base Commander

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 09 MAY 2011

Members

D. MacLeod (President)
I. Malinowski (Secretary)
B. Allan (Handicap & Rules Chair)
R. Johnson (Green's Chairman)
T. Brown (Member at Large)
G. Gratton (Senior Coordinator)
T. Burgess (Marshall Chair)
S. Gordon (Men's Captain)
R. Lloyd (Men's Captain)
R. Ward (House Member)

Ex Officio

J. Clements (General Manager)

Absent

C. Rickett (Vice President)
E. Farlie (Junior Coach)
J. Breen (Retail Manager)
D. Erb (Superintendent)

Agenda Item

1. **Call to order.** The meeting was called to order at 1615 hrs.
2. **Review of Previous Minutes.** The minutes from 12 Mar 2011 read and accepted
3. **Financial/Membership Update.**
 - a. The GM presented the membership update.
 - b. GM presented an oral GGC financial report for March as data for April not yet available. Due to rainy weather, memberships are down approx. 5%. As weather improves and military postings are confirmed, memberships should start to increase. Thus far, full memberships stand at 400 and package members at 28.
4. **Old Business.**
 - a. Reciprocals - Arnprior has been added for this year. Cedar Hill and Bay of Quinte have renewed however Bay of Quinte has set a limitation of 50 rounds and when those run out it is unlikely that it will be renewed.
 - b. Food Services Update - The Rules Chair and the GM met with Charlie. A healthier choices menu was prepared for the Ladies Night and more pub style food was added for Men's Night.

Also, morning breakfast is available on Monday to Friday from 7:00 - 10:00 and the kitchen will be open after lunch continuously on Tuesdays & Thursdays for Ladies & Men's Nights. Charlie is making an effort however now it's up to the membership to take advantage of these new additions. GM will include new food services items in his next e-bulletin as well, info sheets will be placed on tables in club house to try and get the word out about new food services items.

- c. Foot Bridge on #15 – It must dry up before work can begin.
- d. Cart bridge repairs will be well coordinated with GM & Pro shop as this is the only way for carts to get across #15

5. New Business.

- a. Marshals – Concern was expressed at the General Meeting that more marshals are needed Sat. & Sun. afternoons from 14:00 to 16:00 hrs. Ted will monitor this and if needed will revisit this item at a later date. Ted also asked if marshals need T4A tax slip. GM will get clarification on this issue.

6. Round Table Discussion.

- a. The Club Captain stated that info seems not to be getting posted on website, so Rob volunteered to help update website. GM replied that we have experienced issues with independent updating in the past and that as an operation control all updates should be channeled through the GM. The Club Captain responded that he had already provided the info to the GM on a disk. The GM indicated that he would get the info to the webmaster following the meeting.
- b. Attempt will be made by the President to have the Base photographer at the next meeting to take executive members pictures to post on website and wall of clubhouse
- c. Can cart paths be mounded up so if/when it rains the paths don't become mud and puddle. Will answer at next Meeting.
- d. Do we know when drinking water & benches will be out on course. Should be soon.
- e. The Club Captain proposed a template to show history of previous winners of past tournaments. It was felt that this was a good idea and that he should continue to develop the plan.
- f. The Men's Captain stated that the geese are beginning to penetrate the green on #13. Perhaps posted cutouts of coyotes on springs, so they move in the wind, might scare the critters way. The House Chair will take care of this.
- g. Is there any equipment that's broken? The Green's Chair said that he didn't think so but knows of some blades that need to be sharpened. Machinery maintenance is a continuous job.
- h. The Rules and Handicap Chair asked when repairs to the driving range would be completed allowing it to open? GM replied not to long as poles are already in however the work is dependant upon support from units.
- i. Members are reminded to post your handicaps as this will be monitored.

- j. Pace of play during tournaments seems to be 4 hours and 45 minutes. Golfers need to be reminded of pace of play during tournaments.
 - k. President indicated that he be medically released as of 5 May 2012, thus President's position will be vacant next year unless a replacement can be found. The President must be a serving military member and must be appointed by the BComd.
 - l. Senior's Coordinator thanked Rob for getting all posters printed and displayed. The Ike Senior Tournament will be 5 Aug. 2011
 - m. The Greens have asked about condition of furniture in the clubhouse. Condition of furniture will be monitored and if needed perhaps something can be done through Base Fund since we are now under this new financial model. The House Chair stated that Cataragui Golf club is selling off their furniture however concerns were raised about the perception that we take what Cataragui is getting rid of.
 - n. GM spoke about the President's & Base Commander's parking signs having been taken out during snow removal this winter. President didn't feel that it was necessary to replace them.
 - o. There is more cart storage available this year.
 - p. The Secretary mentioned that the parking lot pot holes are quite bad. Jeff replied that we're on the list to have the lot graded however it may be some time before this gets done.
7. **Next Meeting.** - The next Executive Meeting will be held at 1600 hrs on 13 June 2011 in Grant Building 29 room B38.

Recommended / ~~Not recommended~~

//original signed//

J.D. MacLeod
Lieutenant Colonel
President Garrison Golf Club

Recommended / ~~Not recommended~~

//original signed//

J. Campbell
PSP Manager

Approved / ~~Not approved~~

//original signed//

K. Carr
Lieutenant Colonel
Deputy Base Commander

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 13 JUNE 2011

Members

D. MacLeod (President)
I. Malinowski (Secretary)
B. Allen (Handicap & Rules Chair)
R. Johnson (Green's Chairman)
T. Brown (Member at Large)
G. Gratton (Senior Coordinator)
T. Burgess (Marshall Chair)
S. Gordon (Men's Captain)
R. Lloyd (Men's Captain)
R. Ward (House Member)
E. Farlie (Junior Coach)

Ex-Officio

J. Clements (General Manager)
J. Breen (Retail Manager)

Absent

D. Erb (Superintendent)
C. Rickett (Vice Prescient)

Agenda Item

1. Call to order.

- a) The meeting was called to order at 16:10 hrs.

2. Review of previous minutes.

- a) Minutes from 09 May 2011 read and accepted

3. Financial & Membership Update.

- a) GM presented an oral and written GGC financial report for May 2011.
- b) Many military members were lost due to postings. Postings are not yet completed so hopefully some more military memberships will come in.
- c) GGC is down approximately \$30,000 in membership dollars.

4. Old Business

- a) Marshal's Gift Certificates - These are taxable benefits thus, if the amount received in one year is more than \$500 a T4 will be issued. Marshals are required to provide their Social Insurance Number for this reason. Even if the amount received is less than \$500.00, it should still be reported on income tax form.
- b) Mounding of cart paths will be attended to when time and manpower permits .

- c) Geese - R. Johnson reported that cutouts are completed and ready to be posted however the geese are now gone

5. New Business

- a) Plaque Maintenance - \$100 is needed to refurbish some of the memorial plaques. Since this issue has never come up before, it was felt that a policy needs to be drafted for this concern. T. Burgess volunteered to complete this and will present at next executive meeting.
- b) City Championship – The GM informed the committee that the club that hosts qualifying round donates the tee times and one tee time for the finals. Money that goes towards prizes is usually in the form of gift certificates from the pro shop. The organizers have asked if the GG&CC would continue to be part of this event. This request was passed by executive.
- c) Sign for Advertising - Base policy does not allow for this. R. Lloyd suggested a big screen TV in location of pop machines to advertise club events. GM will look into a scrolling banner advertisement.
- d) Rain covers for golf carts have been ordered.
- e) The National Golf Course Owners Association is running it's annual "Take a Kid to the Course Week" Promotion during week of July 4 – 10. This program offers free golf to Juniors under the age of 16 when accompanied by a green fee paying adult. The GM indicated that we could offer this during twilight hours when we are trying to maximize course useage with minimal impact on the membership. This could be advertised in our Garrison golf e-bulletin, Canex, and PMQ's.
- f) B. Allan will show E. Fjarlie the Golf Canada website which has some great ideas for junior golfers.
- g) Marshal terms of reference presented by head marshal T. Burgess read and accepted with minor wording changes.
- h) Driving range mats ordered and should arrive this week.
- i) Ladies Events – As there is no Ladies Captain, there is no one to organize the ladies Club Championship. To ensure that our juniors are not penalized, the junior girl's championship will be in conjunction with the boys. The Secretary, I. Malinowski, will announce this at Ladies Night on June 14th and once again try to get a volunteer to be Ladies Captain.
- j) Scorecards and signs are not matching up and need to be updated. R. Ward suggested perhaps we could find a sponsor for our cards. He will speak to C. Rickett who is involved with sponsorship.
- k) Pro Rating Memberships – The GM stated that this usually begins July 15th and asked if this could begin earlier. A motion was passed to move this date up to July 1st with he stipulation that it be for new members only. This will be tracked to see what kind of long term impact this will have on membership. R. Lloyd proposed that this pro-ration also apply to returning members who have not been members at GGC for at least two years. Motion passed.

6. Round Table

- a) Kudos to Dave and Crew on a great job being done with barebones manpower.
- b) R.Lloyd - There are deep holes and ruts in fairways. GM will check out price to buy vs. price to rent of heavier roller.
- c) Is there a target date for hole #15?
- d) R. Johnson will approach D. Erb for list of fix up items for this year.
- e) G. Gratton - Is there a stumper to remove stumps on course?
- f) The pins have not been moved for three days in a row - R. Johnson informed the committee that this was due to worker absenteeism.
- g) Travelling Seniors will be at GGC next month.
- h) R. Johnson – The following issues are being addressed:
 - i. trees still need to be cut down;
 - ii. holes 17 & 18 working on drainage issues;

- iii. equipment is starting to break down due to old age and we need to be looking at some new equipment;
 - iv. ant holes on greens;
 - v. no person power to fill water buckets early on weekends .
 - vi. Two more workers are really needed to work on the course. Where will the money come from?
-
- i) President reminded us that golf course would need to pay its share of the cost of new employees. Items such as these will need to be looked at in August when GM is planning next year's budget and membership fees. Also, bear in mind, from a business perspective, with this new financial framework GGC will be in the hole until 2014. This will be addressed again in August 2011. Also GM has equipment list, buy or rent, which will be looked at next meeting.
 - j) S. Gordon - Greens are in poor condition. R. Johnson informed the committee that the greens are being cut lower.
 - k) T. Brown - re: putting green in front of pro shop, is there signage for putting green that says no chipping as some people are chipping from a distance?

7. Timing and Location of next meeting.

- a) The next Executive Meeting will be held at 1600 hrs on 18 July 2011 in Grant Building 29 room B38.

Recommended / Not recommended

J.D. MacLeod
Lieutenant Colonel
President Garrison Golf Club

Recommended / Not recommended

J. Campbell
PSP Manager

Approved / Not approved

K. Carr
Lieutenant Colonel
Deputy Base Commander

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 25 JULY 2011

Members

D. MacLeod (President)
C. Rickett (Vice President)
B. Allan (Handicap & Rules Chair)
R. Johnson (Green's Chair)
G. Gratton (Senior's Coordinator)
S. Gordon (Men's Captain)
E. Fjarlie (Junior Coordinator)

Ex-Officio

J. Clements (General Manager)
J. Breen (Retail Manager)

Absent

D. Erb (Superintendent)
I. Malinowski (Secretary)
T. Brown (Member at Large)
T. Burgess (Marshall Chair)
R. Lloyd (Club Captain)
R. Ward (House Member)

Agenda Item

1. Call to order.

- a) The meeting was called to order at 16:10 hrs.

2. Review of previous minutes.

- a) Minutes from 13 June 2011 read and accepted

3. Financial & Membership Update.

- a) GM presented an oral GGC financial report for June 2011.
- b) Bank Account is up \$74K from this time last year however memberships are down. This will have an effect on year end performance.
- c) Green Fee play was down approximately 45% over April and May but is getting better.
- d) Memberships are down by 27 members.
- e) The Sr. Coordinator stated that we are one of the more expensive courses in the area at the Associate level.
- f) The Vice President suggested that we need to look at our fee structure as we prepare next year's budget.

4. Old Business

- a) Memorial Plaque Maintenance – Law society will find replacement for Judge Baker’s plaque. Vice has a copy of Ted’s draft policy however it still needs to be finalized.
- b) Electronic Advertising - The GM provided quotes on 2 different scrolling banners. \$397.50 and \$685.00. Rules Chair made a motion this purchase be passed upon. It was seconded by the Vice. – **MOTION CARRIED**
- c) Rolling Fairways - The GM provided an update on rolling of the fairways. While the greens roller was seen rolling one area of a fairway earlier in the year, it is not sufficient to do the job. In addition, even if we purchased or rented a larger machine, the conditions have to be just right for it to have any positive effect.
- d) Hole #15 – The Greens Chair informed the committee that work on the footings for the foot bridge would begin this Wednesday (27 July) with volunteer assistance from Rick Johnson, Chris Rickett and Tom Brown.
- e) Fix-it-list – The Greens Chair provided a list of daily/weekly/monthly tasks that are performed by the maintenance department. The committee indicated that the list they wanted was a list of minor projects that maintenance was going to look after instead of undertaking any major projects. The Green’s Chair indicated that he would get the list for the next meeting.
- f) Tree stumper – At the last meeting the Senior Coordinator asked if we had a tree stumper and if so, why were we not using it. The GM reported that after speaking with the Superintendent, yes we do have a stumper but it is not of sufficient size to have good effect on stumps until they are sufficiently dried out. The Senior Coordinator indicated that he had spoken to the Assistant Superintendent who told him that the stumper could do the job of 1 stump in about ½ hour. **SECRETARIAL NOTE: In discussing the situation with both the Superintendent and the Assistant Superintendent the GM was informed that the timeline of approximately ½ hour was correct provided the stump was sufficiently dried out. To do the job on a fresh stump would require a much larger machine.**
- g) Equipment recapitalization list - At the last meeting it was asked if we had a list of equipment that needed to be recapitalized. The GM presented the list at which time the Senior Coordinator indicated that the list should be detailed with the date of purchase, the life expectancy and when the equipment would be recapitalized. The GM indicated that we do have all that information in separate documents but that it was not in one list. It was then suggested that the GM make a new list.

5. New Business

- a) Handicap Report – The Handicap Chair stated that they have looked at all the scorecards and provided a synopsis. For the Men’s Opening there were 78 players. Of these, 46 scores were posted correctly
- b) Ladies’ Club Championship – No ladies were willing to organize the event. Many thanks to the Club Captain for offering to do it however it was overwhelmingly felt that if no Ladies’ were willing to run the event then it should not take place. It was decided by all in attendance that this issue should be put to rest and there would be no Ladies’ Club Championship for the 2011 Golf season.
- c) Presidents’ Appreciation – Date will be 18 September 2011
- d) St Lawrence Golf Association – Garrison has been asked to join. Cost will be \$600.00 per year. 10 players per team from specific demographics (1 Jr. under 19, 2 over 40 and 1 over 55) Garrison will have to host once every 12 years. It was decided that Garrison would be part of this Association but that the club would not provide a subsidy thus fundraising will have to be conducted to raise the money for the entry fee.

6. Round Table

- a) Vice President – stated that Maintenance Staff needs at least one more person. GM informed the committee that one additional employee would cost approximately \$16,000.00 of which the Golf Club would have to cover approximately 74%.
- b) Vice President also asked who set's the Superintendant's priorities. The GM indicated that he does when and as necessary.
- c) Men's Captain – Men's Club Championship went well. Well done to Shane and George. Winner was John Linseman (3rd time)
- d) Senior Coordinator – Traveling Seniors went well. Approximately 70 green fee players and 22 or 23 cart rentals.
- e) Senior Coordinator – IKE is almost full and is expected to sell out at 144 golfers.
- f) Green's Chair – Indicated that the white paint around the greens will disappear and be replaced with cart direction signs however he is in the process of getting costs at this time.
- g) Junior Coordinator – Junior Club Championship was tacked on to the end of the Men's however the presentations will be done on August 13th after the Junior Clinics so that more juniors can be in attendance as well as some parents. Hopefully this might generate some new interest in the Junior Program as, in all, only 6 juniors (5 male and 1 female) participated and in total we only have 11 Junior Members.

7. Timing and Location of next meeting.

- a) The next Executive Meeting will be held at 1600 hrs on 22 August 2011 in Grant Building 29 room B38.

Recommended / Not recommended

J.D. MacLeod
Lieutenant Colonel
President Garrison Golf Club

Recommended / Not recommended

J. Campbell
PSP Manager

Approved / Not approved

K. Carr
Lieutenant Colonel
Deputy Base Commander

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 22 AUGUST 2011

Members

D. MacLeod (President)
I. Malinowski (Secretary)
B. Allan (Handicap & Rules Chair)
T. Brown (Member at Large)
G. Gratton (Senior Coordinator)
T. Burgess (Marshalling Chair)
S. Gordon (Men's Captain)
E. Fjarlie (Junior's Coordinator)

Ex-Officio

J. Clements (General Manager)
D. Erb (Superintendent)
J. Breen (Retail Manager)

Absent

R. Lloyd (Club Captain)
R. Ward (House Member)
C. Rickett (Vice President)
R. Johnson (Green's Chairman)

Agenda Item

1. Call to order.

- a) The meeting was called to order at 16:10 hrs.

2. Review of previous minutes.

- a) Minutes from 25 July 2011 were read and accepted with this correction to Handicap report: 16 scores were posted correctly (not incorrectly)

3. Financial & Membership Update

- a) GM presented an oral GGC financial report for July 2011.
- b) Membership update: Many military members were lost due to postings. Last meeting GCC was down approximately \$30,000 in membership dollars. Now we're down approx. \$18,000 however this will increase as overall membership is down.

4. Old Business

- a) An on-going Maintenance Fix-It list was presented by D. Erb. G. Gratton mentioned that the ditch beside white tee off is overgrown with weeds and perhaps some cutting of weeds might be done.
- b) T. Burgess proposed policy on maintenance of memorial donations to GGC will be reviewed again at next meeting with the inclusion of these proposals:
 - i) B. Allan asked that a policy also be established to convey responsibilities of upkeep of donated items;
 - ii) GM will research issue of tax receipts.

5. New Business

- a) Handicap Report - B. Allan presented the committee with a handout and reported that most scores were posted within the week. Letters were sent out to those members who do not keep scores up to date. In the event that the computer is down for more than 24 hours, which might affect posting scores, J. Breen will alert Handicap Chair by e-mail.
- b) Fall Incentive will begin Sept. 1, 2011. Packages and Green fees will remain the same. Regular Junior rates to be dropped.
- c) 2012 Membership Fee Structure – D. MacLeod presented this motion:
 - i) Increase Ordinary & Regular category single, couples and family membership by \$50.00.
 - ii) For Family memberships, change the number of juniors included from 1 to 3 with each additional junior paying 50% of the applicable junior rate.
 - iii) Reduce Junior Membership rates as follows (Regular drop from \$360.00 to \$325.00, Ordinary drop from \$385.00 to \$350.00 and Associate drop from \$405.00 to \$375.00)

Seconded: S. Gordon

Vote 7:1 in favor of the motion

MOTION CARRIED

- d) D. MacLeod: St. Lawrence Cup will be at Fort Drum this year on Aug. 27 & 28 2011.
- e) Designated tee times for Base Commander & other high ranking officers will be Sundays at 9 a.m.
- f) Bill Blake submitted a proposal to form a sub-committee to look at new putting & chipping green practice facility. The sub-committee will be comprised of S. Gordon, D. Erb, to be chaired by R. Johnson. D. MacLeod will inform R. Johnson that he is chair of this committee. They will report back to the executive committee at the November 2011 meeting. Mr. Blake will be invited to join this committee.

6. Round Table

- a) B. Allan - Rate of Play is improving.
- b) T. Burgess – Other courses make a lot of money from trail fees from personal power carts. We should look into doing this. GM thought there might be liability issues. GM will look in to liability of storage of personal power carts.
- c) T. Burgess – Inverary G.C. is selling some of their power carts. GM will phone and get more details.
G. Gratton – Ike Bonenfant Tournament was a great success.

- d) E. Fjarlie – Junior skills competition will be held Sat. Aug. 27, 2011
- e) D. Erb - Bridge work on #15 is on going and moving ahead.

7. Timing and Location of next meeting.

- a) The next Executive Meeting will be held at 1600 hrs on 26 September 2011 in the Grant Building.

Recommended / Not recommended

J.D. MacLeod
Lieutenant Colonel
President Garrison Golf Club

Recommended / Not recommended

J. Campbell
PSP Manager

Approved / Not approved

K. Carr
Lieutenant Colonel
Deputy Base Commander

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 17 OCTOBER 2011

Members

D. MacLeod (President)
C. Rickett (Vice President)
I. Malinowski (Secretary)
T. Brown (Member at Large)
T. Burgess (Marshalling Chair)
S. Gordon (Men's Captain)
E. Fjarlie (Junior's Coordinator)
R. Johnson (Green's Chairman)
R. Ward (House Member)
A. Paziuk (Ladies' Captain)

Ex-Officio

J. Clements (General Manager)

Absent

R. Lloyd (Club Captain)
B. Allan (Handicap & Rules Chair)
G. Gratton (Senior Coordinator)
D. Erb (Superintendent)
J. Breen (Retail Manager)

Agenda Item

1. Call to order and Opening Remarks.

- a) The meeting was called to order at 16:10 hrs.
- b) The President welcomed Anna Paziuk as the new Ladies Captain
- c) The President stated that he received a call from a member who wished to know why the rates for 2012 increased for Regular and Ordinary members but not for Associates. The President explained to the member that rates needed to increase to ensure that the club was able to cover its expenses but that Associate rates were not increased as they pay the highest rate and it is already bordering on, if not higher than, most other clubs in the area. To increase this category would risk driving our Associate members away.

2. Review of previous minutes.

- a) Minutes from 25 July 2011 were read and accepted.

3. Financial & Membership Update

- a) GM presented an oral GGC financial report for August 2011. August is up \$9K from prior year and it is hoped that September will show additional improvement. That being said, Memberships were down on the year. Will have to wait until October Financial Statements are in to know what the overall impact is.

4. Old Business

- a) Personal Power Carts – Minutes from that last meeting were annotated indicating that should the club wish to allow (for a fee) personal power carts, a business plan would need to be prepared demonstrating how it would increase revenues. The GM stated that, in addition to this, a security survey conducted in September of 2010 indicated that the cart compound met the minimum requirement for the storage of these types of assets however, there is currently no room for additional carts thus any personal carts would have to be stored outside the compound and this would not meet the security requirements. As it stands, there are currently 2 personal carts stored in the compound that have been there for approximately 20 years. It was suggested that any exemption the owners of these carts have received to date has far exceeded any reasonable expectation. The president indicated that perhaps a vote should be taken on the subject.

MOTION: Personal Riding Power Carts are not to be permitted at the GG&CC

IN FAVOR: 10 OPPOSED: 0

MOTION CARRIED

- b) The GM indicated that he is investigating the possibility of increasing the current power cart fleet by 5 carts with the additional possibility of selling the current 25 old carts and leasing 30 new carts. It was asked where the carts would be stored if the compound is currently full. The GM stated that with the removal of the 2 personal carts as well as the storage shed we should have enough room for 5 additional carts. The committee asked that the GM continue with the investigation and report back at the next meeting.
- c) Issue of Tax receipts for donations. The GM indicated that a review of the Sponsorship and Donations policy has revealed that Tax Receipts can be issued for donations to the crown.

5. New Business

- a) The GM indicated that a member had contacted him via email and asked about using the fall incentive green fee passes for power carts. The GM explained to the member that this was not permitted. Both the President and the Vice concurred with this decision when they received the email. The member then asked that the committee consider adding free cart rentals as one of the fall incentives. After discussion it was felt that this would reduce revenues at a time when increased cart rental revenues were desired to support the increase of the fleet size. This issue was voted on as follows.

MOTION: Free power cart rentals not be added as one of the fall incentive options

IN FAVOR: 10 OPPOSED: 0

MOTION CARRIED

- b) Handicap Report and Rules Update – Rules and Handicap chair was unavailable for the meeting but submitted a written report. It was felt that due to the number of issues contained in the report it should be deferred to the next meeting thus allowing the chair to better explain its contents.

6. Round Table

- a) Vice – Oil leak on several greens was a concern. GM indicated that the administrative issue was dealt with but that the lasting effect on the greens was not known at this time. The Superintendent would continue to monitor and treat the issue when and as possible.
- b) Vice – Parking grid lines outside the cart compound were a good idea and seemed to have helped however they are sloppy and amateurish looking and should be redone in a more professional manner for next season. GM indicated that he would have it looked after.
- c) House Member – Rough's were quite unruly this year. Can they not be cut more often? This would require additional rough mower which would be quite expensive.
- d) House Member – Asked about adding sand to the traps and spending more time maintaining them. Again, this will have an associated expense however if it is of great concern, the Superintendent can be asked about the possibility of moving this item up on the prioritized list presented at the last meeting.
- e) Greens Chair – Options for Power cart “Scatter” signs are being looked at.
- f) Greens Chair – Work on both bridges on #15 is now complete.
- g) Ladies Captain – A group of ladies has done some work on the flower bed on hole #7.
- h) Ladies Captain – Can additional gravel be added to the cart paths. The GM explained that the recycled asphalt that is used is added each year however it is not a long term solution as much as an ongoing maintenance item. Proper paved cart paths would be exceedingly expensive.
- i) Member at Large – Indicated that a group of golfers have indicated a desire to “adopt a hole” Volunteers are always welcome. We would ask that they contact the GM to coordinate their efforts with the Superintendent.
- j) Member at Large – will be away from 01 November 2011 – 31 March 2012.
- k) Junior Coordinator - Fourteen juniors started the season but this number has dwindled. Perhaps a letter about the Junior Program could be included in the membership package? Earl will draft this up and give to GM.
- l) GM – Bay of Quinte has opted to not continue with the reciprocal agreement for next year. GM is in negotiations with Briar Fox. More to follow.

- m) GM – Dark patches on greens were not moss but actually algae. Aeration with additional top dressing seems to have had a positive impact on the greens.
- n) Marshalling Chair – Asked if minutes are being posted on the website. GM explained that they are posted once they have been received from the secretary and then approved by the chain of command.
- o) Secretary – Apologized for the tardiness of some minutes as the anticipated ease of retirement did not free up as much time as anticipated. She indicated that due to her unexpectedly heavy schedule, she would be stepping down effective 31 December 2011

7. Timing and Location of next meeting.

- a) The next Executive Meeting will be held at 1600 hrs on 14 November 2011 in the Grant Building.

Recommended / Not recommended

J.D. MacLeod
Lieutenant Colonel
President Garrison Golf Club

Recommended / Not recommended

J. Campbell
PSP Manager

Approved / Not approved

T. Dejacolyn
Lieutenant Colonel
Deputy Base Commander

GARRISON

GOLF & CURLING CLUB

GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT THE GRANT BUILDING 14 NOVEMBER 2011

Members

D. MacLeod (President)
I. Malinowski (Secretary)
R. Lloyd (Club Captain)
B. Allan (Handicap & Rules Chair)
T. Burgess (Marshalling Chair)
S. Gordon (Men's Captain)
A. Paziuk (Ladies' Captain)

Ex-Officio

J. Clements (General Manager)
J. Breen (Retail Manager)

Absent

C. Rickett (Vice President)
T. Brown (Member at Large)
G. Gratton (Senior Coordinator)
E. Fjarlie (Junior's Coordinator)
R. Johnson (Green's Chairman)
R. Ward (House Member)
D. Erb (Superintendent)

Agenda Item

1. Call to order and Opening Remarks.

- a) The meeting was called to order at 16:05 hrs.

2. Review of previous minutes.

- a) Minutes from 17 October 2011 were read and accepted.
- b) The president asked what follow-up had been done regarding the personal power cart issue from para 4. A. of the previous minutes. The GM indicated that the persons concerned had been contacted and the carts will be removed prior to the start of the 2012 golf season.

3. Financial & Membership Update

- a) GM presented an oral GGC financial report for September 2011.
- b) The GG&CC recently underwent a compliance audit. With the 3 club structure was viewed as a good idea, the auditors had some concerns about the allocation of revenues and expenses and it is expected that some changes may be required. The President stated that he stands behind the decision and will defend it as necessary at the Board of Directors meeting next week.

4. Old Business

- a) Power Carts Leasing Options – The GM indicated that he is still gathering information and that there is nothing to report at this time.
- b) Handicap Report
 - i) The Rules and Handicap Chair presented an oral and written report about the new equitable stroke control method.
 - ii) The addition of hybrid tees gives more choices for the golfer to play a yardage that suits his/her game. At Garrison there seems to be a large difference between the yardage of white and yellow tees so we might wish to consider hybrid tees here. The only cost would be scorecards as GAO would do all the other work associated with the addition of hybrid tees. The yardage distance between blue and white tees is minimal, so there would be no need to consider hybrid tees here. The executive agreed to support looking into hybrid tees. The GM stated that new scorecards will need to be ordered in March 2012 so if hybrid tees decisions are ready by then, then they could be included on the scorecards.

5. New Business

- a) The Ladies Captain stated that she had received the dates that Garrison is scheduled to host the 2012 intersectional's and was not sure if the dates needed to be approved by the committee. The committee responded that the GM looks after these bookings. The GM responded that he has already added the dates to the club calendar.
- b) The Club Captain stated that for 2012 the GAO will be enforcing a 4 hour and 20 minute pace of play for all events. The GG&CC will be Men's Club Championship will also enforce this rule.

6. Round Table

- a) The Club Captain asked about the current reciprocal agreements that are in place with the other CF golf clubs. The GM stated that there is no standard agreement in place and that while most clubs offers some form of reciprocal, it varies between a percentage discount or 18 holes at the 9 hole rate or, in the case of Hylands in Ottawa there is one reciprocal rate which is priced the same as the military rate thus the only people who see any benefit from it are non-military personnel. Currently there are at least 2 clubs that do not offer a reciprocal at all. It was the opinion of the GM that until such time as national direction is received from Ottawa leveling the playing field, we should not offer a reciprocal rate as it is benefiting everyone except GG&CC Members. The committee was in agreement.
- b) The Club Captain stated that he would like to run the 2012 Men's Closing as a member/Guest thus possibly gaining some new members at a time of year when we are actively recruiting new members with our fall incentives. The committee felt that this was a sound idea.
- c) The secretary stated that the sheds used for cart storage that are located in the pull cart area beside the first tee are an eye-sore and also obscure the view of the 9th green from the 18th green. The GM will investigate options of either moving the sheds or making them more aesthetically pleasing.
- d) Then Rules chair stated that while the foot bridge on hole #15 is well built, it too is ugly and she feels that more forethought needs to be placed on the aesthetics of the course when planning new projects.
- e) The President indicated that he will be addressing the issue of having the parking lot paved at the Board of Directors meeting next week.
- f) The GM stated that the Junior Coordinator and the Secretary have both indicated that they will be stepping down from their positions but that they will continue to fill their respective positions until such time as replacements can be found. The President indicated that due to his upcoming release from the military he too will be stepping done in May of 2012.

7. Timing and Location of next meeting.

- a) The next Executive Meeting will be held at 1600 hrs on 16 January 2012 in the Grant Building.

Recommended / Not recommended

J.D. MacLeod
Lieutenant Colonel
President Garrison Golf Club

Recommended / Not recommended

J. Campbell
PSP Manager

Approved / Not approved

T. Dejacolyn
Lieutenant Colonel
Deputy Base Commander