

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING** **HELD AT GRANT BUILDING, 19 Jan 2010**

#### **Members**

D. MacLeod (President)  
Rob Lloyd (Club Captain)  
G. Collins (Junior Coach)  
S. Gordon (Men's Captain)  
Ted Burgess (Marshall Chair)  
M. Raymond (Handicap and Rules Chair)  
Rick Johnson (Greens Chair)

#### **Ex-Officio**

J. Clements (General Manager)  
J. Breen (Retail Manager)

#### **Absent**

C. Rickett (Vice President)  
R. Ward (House Member)  
Vacant (Ladies Captain)  
I. Malinowski (Secretary)  
G. Gratton (Senior Coordinator)  
B. Chagnon (Member at Large)  
Dave Erb (Superintendent)

#### **Agenda Item**

1. **Call to Order.** The meeting was called to order at 1615 hrs.
2. **Review of previous minutes.**
  - a. **Business Planning.** The President reviewed progress to date. Two meetings have been held with the PSP Manager and Curling President and our own GM to review potential options to have all parties including Base shoulder their appropriate portions of costs for running the clubhouse. At the last meeting it was discussed that all points of “business” be separated from the recreational club activities which would include the pro shop. The President has been adamant that if revenues from the pro shop are removed from the golf club’s budget then all salaries in the pro shop be removed from the golf club’s budget as well. Another meeting is scheduled before going to the Base Commander with a proposal.

- b. **Men's Change Room.** The floor has been painted and the staff will look at renting carpet runners so that the club need not worry about having to clean them. The GM will monitor.
  - c. The topic of booklets for member's packages came up and it was decided that booklets would be given to new members only. Tees and repair tools will be used as promotional aids for tournaments only.
  - d. The GM has spoken to the PMC of the Sgt's Mess about the left over green fee passes. The issue was member's using them for non-member friends. The agreement made by the GM was that we would honour any left over passes until end May but that it remains a criteria for use by the Sgt's Mess to monitor the issue and minimize abuse.
3. **Financial Update.** The GM presented the financial update up to end Dec. The overall situation is that our bar, pro shop, general revenue and bank balance are all up over the year. The bank balance is up 10K over what it was last year at this time. We must continue to strive to get more revenue in these areas.
4. **New business.**
- (a) **Retail Manager.** James presented a proposal to encourage use of tee times from 1 to 3 PM when there is excess capacity. He proposed that green fee players be offered the evening green fee rates starting at 1 PM for a fee of \$50 per month. There was some discussion but in the end, it was decided to try it this coming season. James will monitor and report progress to the committee.
  - (b) **GM.** The GM has had a request whereby a retired military member splits his pension with his spouse for income tax purposes. Therefore, they both receive a cheque. Their request was to have the pensioner discount applied to both husband and wife. After discussion it was decided that one pension gets one discount.
  - (c) **Club Captain.** Rob introduced a proposal to use leftover monies from tournament revenues. He proposed that we use some of the money for the junior program and some be applied to reduce the cost of tournaments. After discussion it was decided to use half for the junior program and half to subsidize the entry for the Club Championships.
  - (d) **Club Captain.** Rob recommended that the Rules Chair start getting his committee together. Mike agreed and will look for prospective members. In addition it was confirmed that the course will be re-rated in early May. Lastly, Rob will call Barb Allan to see if she will stand as the Ladies Captain until a new Ladies Captain can be found.

(e) Greens Chair. Rick reviewed the design concept to improve the north footbridge on no 15 over Butternut Creek. The bridge is still in good condition but will be raised and will have improved on and off ramps. The design will include ice diffusers to protect the bridge and abutments. The railway tie bridge on the right will have the approach ramp improved considerably. The foot bridge will be worked on first.

5. **Upcoming Meeting.** It was proposed that the next Executive Meeting would be held at the Grant Building at 1615 hours on 16 Feb 2010.

Attachments:

1. Financial report dated 19 Jan 2010.

Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

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Recommended/Not Recommended

J.L. Campbell  
PSP Manager

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Approved/Not Approved

L. Cyr  
LCol  
Chairman, Board of Directors

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT GG&CC CLUBHOUSE, 16 Feb 2010**

#### **Members**

D. MacLeod (President)  
R. Lloyd (Club Captain)  
S. Gordon (Men's Captain)  
B. Allan (Lady's Captain)  
R. Ward (House Member)  
M. Raymond (Handicap and Rules)  
Rick Johnson (Greens Chair)  
Ted Burgess (Marshall Chair)  
G. Collins (Junior Coord)  
I. Malinowski (Secretary)

#### **Ex-Officio**

J. Clements (General Manager)  
J. Breen (Retain Manager)

#### **Absent**

C. Rickett (Vice President)  
G. Gratton (Senior Coord)  
B. Chagnon (Member at Large)  
D. Erb (Superintendent)

#### **Agenda Item**

1. **Call to Order.** The meeting was called to order at 1615 hrs. The president thanked Barb Allen for taking over as interim Lady's Captain.
2. **Review of previous minutes.**
  - a. **Business Planning.** The President reviewed progress to date. Base Commander agrees that Base should shoulder some of the golf course costs and wants this issue resolved by Spring Budget meeting. There will be another meeting with chairman on Feb. 25th to lay out options. There are no plans at the moment to ask Base to forgive the loan for the watering system as the committee is working with the Base Commander to reach a "fair" agreement.

3. **Financial Update.** The GM presented the financial update. The overall situation is that our bar, pro shop, general revenue and bank balance are all up over the year. We will continue to strive to get more revenue in these areas. Some ideas were: 1. Look into adding \$50 to membership which would allow everyone to free range balls. 2. Look into a minimal increase in bar prices. GM will check into prices at other venues and bring back a recommendation. 3. It has been three years since membership prices were raised, but this is consistent with the golf industry locally. There will come a time when the club will have to raise membership prices, it is just not well understood when this will happen. What is clear is that a substantial increase to revenue is required.

4. **New business.**

- a. Club Captain. Rob has some flyers already prepared for this years Men's Events and is just waiting for approval from the organizers. Senior sectional is looking at a move to a weekend day as some seniors also work.
- b. Ladies Captain. Barb has set dates for some Ladies Events and just needs to confirm dates with the organizers. Barb informed the committee that RCGA is coming out with new hard membership cards. Theses need to be activated on line. There are new membership benefits as well. If interested, RCGA would send a rep to brief people about the new benefits.
- c. House Member. Rick asked if it would be feasible for the snack bar to be run by an outside agency. President voiced the idea that if the Base is to shoulder some of the cost, they may wish to take over all business aspects (bar & food) and we would only deal with the recreational aspect of golf. Be aware that everything is on the table. We are at risk of going under and we want to keep the club alive. We can't continue to use next year's money to pay this year's bills.
- d. GM. Jeff presented the 2010/2011 budget for approval. The club is projecting a loss of \$111,323.00 which is significantly better than past years. It is however still a loss and the club needs to drastically increase revenue or reduce costs to reverse this trend. The work with the Base will certainly assist us. Discussion revolved around perhaps putting out the catering contract to other vendors who may be willing to extend hours of catering to early mornings for breakfast, as well as, lunch and dinner on weekends. Charlie pays a 7% commission on various functions and a flat rate rental of \$375 for the use of the kitchen. These rates have not gone up for a number of years. The budget was passed.

5. **Upcoming dates.** The next Executive Meeting will be held at the Grant Building at 1615rs on 23 March, 2010.

J.D. MacLeod  
LCol  
President Garrison Golf Club

Attachments :

Financial Statement  
2010/2011 Budget

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING** **HELD AT G.G.&C. CLUBHOUSE 23 Mar 2010**

#### **Members**

D. MacLeod (President)  
C. Rickett (Vice President)  
I. Malinowski (Secretary)  
B. Allen (Lady's Captain)  
G. Collins (Junior Coach)  
S. Gordon (Men's Captain)  
Ted Burgess (Marshall Chair)  
Rick Johnson (Green's Chair)

#### **Ex-Officio**

J. Clements (General Manager)  
Dave Erb (Superintendent)

#### **Absent**

R. Ward (House Member)  
G. Gratton (Senior Coordinator)  
B. Chagnon (Member at Large)  
Rob Lloyd (Club Captain)  
M. Raymond (Handicap and Rules Chair)  
J. Breen (Retail Manager)

#### **Agenda Item**

1. **Call to Order.** The meeting was called to order at 1630 hrs.
2. **Review of previous minutes.**
  - a. No further meetings on business planning have taken place due to change of Deputy Base Commanders.
  - b. Senior Intersectional will remain on weekdays.
  - c. Bar prices have increased by \$0.25 as of April 1<sup>st</sup>.

**d. a. Men's Night.** Tom Martineau informed the committee that Men's Night will be held on Thursdays from April 22 to Sept. 30. One food special will be available in lieu of the menu. For prizes, players will be kept within flights which will be adjusted at equal thirds throughout the season. Prizes will be collected at pro shop. A BBQ will be held every third section this year; therefore there will be 3 BBQ's instead of 2 BBQ's as last year.

**3. Financial Update.** The GM presented the financial update for Feb. with the following change from last month: 2010 - 2011 budget readjusted from -\$111,000 to -\$97,000 due to some increases in rates. Budget was passed.

**4. New business.**

**a) G.G.C.** Will make a donation of golf for four with cart to Queen's Silent Auction as requested by a letter to GM from Linda Masse.

**b) C. Rickett** has recruited some more advertisers for golf hole signage.

**c)** As requested by B. Allen, G. Collins will get microphones and speaker to be used on weekends to announce who is next on the tee and who is on deck. D. Erb will hook the system up.

**d)** President will speak at Ladies Meet & Greet to update on Business Planning.

**e)** As it is not operational, the telephone on hole #9 will be taken out. GM will call Bell about this matter.

**f)** B. Allen for M. Raymond. Scores will be more actively monitored to ensure that scores are being imputed when played.

**g)** Garrison is top of list to be re-rated. This should be done around May 1 when volunteers return from their winter getaways.

**h)** D. Erb. Frost is out of the ground, therefore greens should be aerated and top dressed by end of March. Ball washers will be revamped. Equipment is being readied. Hole #8 signage needs to be repaired.

**i)** Event coordinators will give an update on their events and individual responsibilities at the April 17th General Meeting, course cleanup and play of 9 holes afterwards.

**j)** D. Erb, GM and President will make the call if course is to open earlier than planned.

**k)** To show their thanks for Garrison's ongoing support, Special Olympics wants to do something for the course. B. Allen will direct the person to D. Erb to discuss the building of a new scoreboard.

5. The question of whether the course could open early came up. It was decided that we will stick to the 17 Apr Clean-Up date but that based on the weather and Dave Erb's advice on course conditions to the GM and President, they could make a call on re-opening one week early per para 4. sub-para j. above.

6. **Upcoming Meeting.** President will notify the committee of the next meeting, not to be held on a Tues. or Thurs. due to Ladies / Men's Nights.

Attachments:

Financial Review  
2010/2011 Budget (revised)

Recommended / Not Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

Recommended/Not Recommended

J.Campbell  
PSP Manager

Approved/Not Approved

J. Stuckart  
LCol  
Deputy Base Commander

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING** **HELD AT GG&CC CLUBHOUSE 16 June 2010**

#### **Members**

C. Rickett (Vice President)  
I. Malinowski (Secretary)  
R. Ward (House Member)  
B. Allen (Lady's Captain)  
G. Gratton (Senior Coordinator)  
Ted Burgess (Marshall Chair)

#### **Ex-Officio**

J. Clements (General Manager)  
Dave Erb (Superintendent)

#### **Absent**

D. MacLeod (President)  
B. Chagnon (Member at Large)  
Rob Lloyd (Club Captain)  
M. Raymond (Handicap and Rules Chair)  
J. Breen (Retail Manager)  
G. Collins (Junior Coach)  
Rick Johnson (Green's Chair)  
S. Gordon (Men's Captain)

#### **Agenda Item**

1. **Call to Order.** The meeting was called to order at 1615 hrs.
2. **Review of previous minutes.**
  - a. The minutes from the 23 March 2010 meeting have been signed.
3. **Financial/Membership Update**
  - a. Financial Update
    - i. Nothing new to report
    - ii. New financial structure continuing to be revised.
  - b. Membership Update
    - i. Currently there are 480 members (+/- 5)

#### **4. Old Business**

- a. Hole #9
  - i. Non-functioning call box has been removed.
- b. Special Olympics Score Board Donation
  - i. Currently being constructed
  - ii. Will be available for use by all after the Ladies Championship
- c. Advertising
  - i. Placement of the new Scotia Bank sign was discussed (Possibly at hole 17)(secretarial note: sign has been received and is now on #17 tee)
- d. Sound System
  - i. Targeting a 1 July 2010 date for starting use.
  - ii. The Pro Shop staff will be making the announcements as time and staffing allows
  - iii. GM will prepare a script for them to follow
- e. Score Monitoring
  - i. A report will be given at the next executive meeting

#### **5. New business**

- a. Twilight Golf Cart Rates
  - i. GM presented a proposal
  - ii. It was decided that the cart rates did not need to be reduced
- b. Sand Traps
  - i. Dave Erb reported that they are currently being worked on
  - ii. More sand has been purchased
  - iii. Hole 16 has had a great amount of work done on it
  - iv. Repair of the actuator is required to break up the sand
- c. Flags
  - i. Logo Flags will be ordered
  - ii. The Weatherby Real Estate advertising revenue will be used toward the purchase
- d. Weekend Marshalling
  - i. Monitoring may be required
- e. OP: Martello Vigilance
  - i. Due to the G8/G20 Summit in Toronto the Base may elevate security from 19-29 June
  - ii. Additional security may be placed on the gates and photo ID may be required.
  - iii. If security is elevated even higher additional info will be provided.

#### **6. Round Table**

- a. Front 9 Start

- i. It was decided that, from Monday to Friday, we would revert back to a front 9 start with the exception of Men's Night which will continue to alternate
  - ii. The greens keeper will reserve the right to have a back nine start as required
  - iii. If Ladies Night wants an alternating start it will be brought to the executive.
- b. Maintenance Concerns
  - i. The drilling and pouring of concrete for the bridge on hole #15 will be done when the water level drops
  - ii. Clover and dandelion spraying will take place 0300-0800 June 28-30
  - iii. Forward tees
    - 1. Are currently not in their best condition due to the clover and dandelions
    - 2. The greens keeper will monitor their condition
    - 3. The moss (please note that it is not mould as some people thought) is being removed and placed off the green so that healthier grass can grow
  - iv. A part time person has been hired to help with continuing the maintenance of the course through the weekends
  - v. The current mower height will continue to keep the greens at the existing healthy level
  - vi. Ant spraying will commence this week
  - vii. The cedar damage on hole #8 and around the pitching green is due to deer grazing and not to snow damage
  - viii. The greens keeper will attend to the dead tree on hole # 14 (secretarial note: tree has now been dropped)
  - ix. An official Base Commander no smoking sign will be put up at the Snack Shop. (secretarial note: sign is already present beside door to Pro Shop)
  - x. No Shows
    - 1. There is an increasing problem of people not showing up for tee times
    - 2. The GM will be sending a list to Chris Rickett on a weekly basis to monitor the situation
    - 3. A sign will be made by Dave Erb stating "ALL Golfers MUST check in at the Pro Shop"(secretarial note: sign has been made and implemented)
  - xi. The GM will be checking in to a situation where a member was refused reciprocal golf at Trenton

## 7. Adjournment

- a. There being no further business to discuss the meeting was adjourned at 1750 hrs

b. The next meeting will be held at the GGCC on 14 July 2010 at 1615 hrs.

Recommended / Not Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

Recommended/Not Recommended

J.Campbell  
PSP Manager

Approved/Not Approved

J. Stuckart  
LCol  
Deputy Base Commander

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT GG&CC CLUBHOUSE 14 July 2010**

#### **Members**

C. Rickett (Vice President)  
B. Allen (Lady's Captain)  
G. Gratton (Senior Coordinator)  
Ted Burgess (Marshall Chair)  
G. Collins (Junior Coach)  
Rick Johnson (Green's Chair)  
S. Gordon (Men's Captain)

#### **Ex-Officio**

J. Clements (General Manager)  
J. Breen (Retail Manager)

#### **Absent**

D. MacLeod (President)  
B. Chagnon (Member at Large)  
Rob Lloyd (Club Captain)  
M. Raymond (Handicap and Rules Chair)  
Dave Erb (Superintendent)  
I. Malinowski (Secretary)  
R. Ward (House Member)

#### **Agenda Item**

1. **Call to Order.** The meeting was called to order at 1600 hrs.
2. **Previous Minutes.** Minutes from the meeting of 16 June 2010 were reviewed with the following items discussed:
  - a. Sound System. The sound system has been in operation for over a week and seems to be working well. Sound quality and announcements are good. Pro Shop staff report good feedback from Members.
  - b. Weekend Marshalling. No additional problems have been reported. Situation will continue to be monitored.

- c. Front 9 Starts. No negative feedback, so they will continue as discussed at 16 June 2010 meeting.
  - d. No Shows. Club Manager does not have an efficient way to capture the information required, but will continue to work on it.
  - e. Reciprocal with Trenton. The situation was an error on Trenton's part; reciprocal still in effect.
- 3. Financial/Membership Update.** Balance sheet is looking marginally healthier, but we still have a long way to go. Membership is only slightly lower than last year.
- 4. Old Business.** The committee for Score Monitoring has still not been established. This needs to begin as soon as possible. Vice-Pres will speak to Mike Raymond.
- 5. New Business.**
- a. Maintenance Update. Rick Johnson provided the following information:
    - there has been an overall improvement in sand traps and the work on them will continue. There is a problem with sand wasps, which Rick will follow up on.
    - as of 14 July 2010, 80% of the course had been sprayed for clover and dandelions. Work should be completed by the end of the week.
    - renovations to the footbridge on # 15 need approval from the Base Environmental Officer prior to the start of work. Rick will monitor this to ensure no unnecessary delay.
    - the approach to the cart bridge on #15 should be started soon. Rick to report if this cannot be done.

**Note: The Committee as a whole commended Dave Erb and his Staff on the state of play of the course; it is in excellent condition and this is due to the hard work and dedication of Dave and his staff.**

- b. Score Cards. New scorecards have arrived and are in the Pro Shop. Old cards will be put out for those who wish to use them just for scoring.
- c. Weekend Lottery/Crossover. A request was received from a Member to review the use of a crossover on the weekend. After much discussion of the pros and cons, it was decided to retain status quo. The situation will be reviewed again if there is sufficient groundswell. The Manager will inform the member in question of the Committee's decision.
- d. Water Coolers. A request has been made to fill the coolers earlier. If this is done then golfers later in the day will not have water. There is not enough staff to refill the coolers more than once. After more discussion it

was decided that current system would be followed.

- e. Beverage Cart. There have been requests for more frequent beverage cart usage. The problem is that sales do not warrant increased usage, thus it is a money losing effort. James will monitor more closely and provide sales figures at the next meeting, so that a better-informed discussion can take place.

## **6. Round Table**

- a. Ladies Captain. The Ladies Club Championship will take place this Sat and Sun (17-18 July) with approximately 16 golfers. Golf for the Cure generated about \$4000; Staff and course were excellent.
- b. Men's Captain. The Men's Club Championship will take place 24-25 July 2010. There is a reduced entry fee of \$10, with sign up in the Pro Shop. Further coordination is required between the organizer (Club Captain) and the Club Staff with respect to lunch requirements.
- c. Seniors Representative. Approximately 96 golfers took part in the Travelling Seniors and all expressed their approval with the course. The Ike Bonenfant tournament will take place on 6 August 2010.
- d. Head Marshall. Good feedback from The Syl Apps Tournament on the condition of the course.
- e. Junior's Representative. The Junior Club Championship will take place at the back-end of the Men's. There will be a Junior skills competition sometime in August. Gary Collins is posted in September, so there will be the need for a new Junior's Rep.

- 7. Next Meeting.** The next meeting will take place at 1600 hrs 17 August 2010; location TBA. On the agenda for the meeting will be the current food services contract and the need to establish a committee to study options.

Recommended / Not Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

Recommended/Not Recommended

J.Campbell  
PSP Manager

Approved/Not Approved

J. Stuckart  
LCol  
Deputy Base Commander

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING** **HELD AT Grant Bldg 30 August 2010**

#### **Members**

D. MacLeod (President)  
C. Rickett (Vice Prescient)  
I. Malinowski (Secretary)  
R. Johnson (Green's Chairman)  
R. Ward (House Member)  
G. Collins (Junior Coordinator)  
B. Allen (Acting Lady's Captain)  
G. Gratton (Senior Coordinator)  
T. Burgess (Marshall Chair)

#### **Ex-Officio**

J. Clements (General Manager)  
J. Breen (Retail Manager)

#### **Absent**

S. Gordon (Men's Captain)  
D. Erb (Superintendent)  
B. Chagnon (Member at Large)  
R. Lloyd (Men's Captain)  
M. Raymond (Handicap & Rules Chair)

#### **Agenda Item**

##### **1. Call to order.** The meeting was called to order at 1610 hrs.

Review of previous minutes.

Business Arising

No shows situation has improved.

Handicap Chair position will be vacant. As a licensed club, scores should be monitored that they are put into computer. People who are certified will be called to see if they would like to volunteer for this position. Failing that, arms will be twisted.

##### **2. Financial Update.**

Bar operations, Pro Shop, snack bar and GM salary have been taken over by the Base. Our revenue is our membership and club events ONLY. Our revenue pays for expenses incurred for recreational golf that are directly related to our membership activities. We are \$15,000 above revenue and overall the club is doing well and making money this year.

### **3. Old Business**

i) Foot Bridge on Hole#15. Foot bridge could not be replaced as easily as anticipated (what else is new) because it's on the flood plain of the creek. Permission now needs to be registered with the Base Environmental Officer. This new bridge needs to be longer and will be more costly as it needs to follow environmental laws. We are currently waiting for quotes on cost. D. Erb will check with Inverary, who has some bridges, and get information from them about structure, cost, who built them, etc.

ii) BEnvO wouldn't allow asphalt for cart path crossing bridge on #15 because it would leech into the creek, so that's why we went with the brick path.

iii) Junior Skills Competition. 11 juniors participated and an enjoyable time was had by all.

iv) Catering Review. Contract comes up for review in March 2011. A sub committee made up of T. Burgess, B. Allen, R. Ward, will be set up to review hours of operation and better selection of food. They will put forth a proposal and report to executive committee for Dec 2010 meeting. If it passes, the GM will present this to Base.

### **4. New Business**

i.) Trees. This issue was submitted by R. Lloyd and was tabled for the next meeting when both R. Lloyd & D. Erb would be present.

ii.) Over Seeding Fairways. D. Erb was absent, but submitted a letter about this which was given to all members present.

iii) Next Year's Membership. GM proposed that 2011 memberships sold now will golf rest of 2010 at N/C, which is in line with other courses in the area, plus 3 incentive options: 4 guest passes/ or locker or club storage/ or 10 bags of range balls. An information sheet was handed out to those present, showing 2011 proposed membership rates. The Proposed Rates Tax Included with a modest increase was voted and passed.

iv) Rewording Website. Information letter submitted for new wording was passed.

### **5. Round Table**

i.) Secretary I. Malinowski shared good comments that she has heard about the course. Golfers like the way the fairways are being mowed in the stripe pattern. Could we try some fairways in checkerboard?? Bunkers appear to be in better condition now that the actuator has been repaired. Golfers like the way the sides are being raked down.

ii.) House Member R. Ward asked how often the greens are rolled and R. Johnson answered at least twice a week and that front and back nine greens are playing pretty close to each other. Greens are in fabulous shape.

iii.) Senior Coordinator G. Gratton told the committee that the IKE Tourney had 144 participants' It was very successful and there were many positive comments about the course. Senior Championship had 44 participants. Senior Intersectional is scheduled for 13 Sep t2010.

iv.) Junior Coach G. Collins asked how things which are discussed at the meetings are monitored for completion. It was suggested that a list of Action Items should be compiled and items kept track of that are completed.

v) Lady's Captain B. Allen stated that no one has volunteered to take on that position.

**6. Next Meeting.**

i.)The next Executive Meeting will be held at 1600 hrs on 29 September 2010.

Recommended / Not Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

Recommended/Not Recommended

J.Campbell  
PSP Manager

Approved/Not Approved

K. Carr  
LCol  
Deputy Base Commander

# GARRISON

## GOLF & CURLING CLUB

### GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT Grant Bldg, 29 September 2010

#### Members

D. MacLeod (President)  
C. Rickett (Vice President)  
I. Malinowski (Secretary)  
B. Allen (Interim Lady's Captain)  
R. Lloyd (Club Captain)

#### Ex-Officio

J. Clements (General Manager)

#### Absent

S. Gordon (Men's Captain)  
D. Erb (Superintendent)  
B. Chagnon (Member at Large)  
M. Raymond (Handicap & Rules Chair)  
R. Johnson (Green's Chairman)  
R. Ward (House Member)  
G. Collins (Junior Coordinator)  
G. Gratton (Senior Coordinator)  
T. Burgess (Marshall Chair)  
J. Breen (Retail Manager)

#### Agenda Item

1. Call to order. The meeting was called to order at 1610 hrs.
2. Review of previous minutes.
  - a. More discussion was held about what percentage Base Operations pays towards the course and what portion Club pays.
  - b. President will review this model with members AGAIN at either the Fall or Spring AGM
3. Financial Update.
  - c. GM presented an oral and written Golf Club financial report. Next years membership increase will be between \$5-\$10. GM will give a simplified update about membership increase in next newsletter.
4. Old Business
  - d. A new handicap rules member is still required.
5. New Business
  - e. Fall rates will be \$24.75 due to beginning of aeration on Mon.Oct. 4, 2010. Twilight will now be from 2pm @ \$21.55 with next level at 4pm. @ \$17.25
  - f. Fall AGM not needed. President will attend Men's & Lady's closing and give brief information session.

- g. Driving Range - Parking Tickets have been issued. Parking is a Base issue. There is a note in the Pro Shop advising that parking in the lot beside the range is not permitted and that persons do so at their own risk.

6. Round Table

- h. B. Allen gave information about the Lady's Closing to be held on Oct. 3, 2010. 62 members have signed up. Suzie Julien and helpers will take over the Tuesday Night Lady's league.
- i. The fixing of ball marks on the green is an ongoing education.
- j. Golfing during Men's and Lady's Night A review of this will be given to Pro Shop staff. If there is a gap between groups then someone waiting can go out to play.
- k. Pro Shop washrooms will be closed sometime between Oct. 18 - 23 and the last day of Pro Shop will be Oct.31, 2010

7. Upcoming Dates.

- l. The next Executive Meeting will be held at 1600 hrs on 27 October 2010 in Grant Building room B38.

Recommended / Not Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

Recommended/Not Recommended

J.Campbell  
PSP Manager

Approved/Not Approved

K. Carr  
LCol  
Deputy Base Commander

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT GG&CC CLUBHOUSE, 27 October 2010**

#### **Members**

C. Rickett (Vice Prescient)  
I. Malinowski (Secretary)  
B. Allen (Acting Lady's Captain)

#### **Ex-Officio**

J. Clements (General Manager)

#### **Absent**

S. Gordon (Men's Captain)  
D. Erb (Superintendent)  
B. Chagnon (Member at Large)  
M. Raymond (Handicap & Rules Chair)  
R. Johnson (Green's Chairman)  
R. Ward (House Member)  
Vacant (Junior Coach)  
G. Gratton (Senior Coordinator)  
T. Burgess (Marshall Chair)  
J. Breen (Retail Manager)  
D. MacLeod (President)  
R. Lloyd (Men's Captain)

#### Agenda Item

1. Call to order. The meeting was called to order at 1620 hrs.
2. Review of previous minutes.
  - a. Minutes read and accepted
3. Financial Update.
  - a. GM presented an oral and written GGC financial report.  
Financials showing upswing this year versus being in the red for the last 5 years.
4. Old Business
  - a. Nil
5. New Business

- a. Food Services Survey
  - i. Survey is complete and will be sent put to executive when finalized.
  - ii. B. Allen will input survey into Survey Monkey and GM will e-mail blast to all members.
- b. Course Closure - GM presented from note given to him by D. Erb
  - i. Close up proceeding as normal.
  - ii. Driving range closed as of 27Oct2010.
  - iii. Aeration and dormant fertilizer completed.
  - iv. Cutting will cease as of 29 Oct 2010.
- c. Bridge project on hole #15 has been stalled due to weather.
- d. D. Erb suggests a year with no special projects so that housekeeping items that exist all over the course , such as tidying up the various drains, pot hole, dead turf areas, damaged paths, etc., of course can be done . Executive supports D. Erb's recommendation and suggests that he and greens chairperson submit a maintenance plan for 2011.

6. Timing and Location of next meeting.

- a. The next Executive Meeting will be held at 1600 hrs on 24 Nov 2010.
- b. If president available in Grant Building 29 room B38 and if president not available the meeting will be held at the Clubhouse.

Recommended / Not Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

Recommended/Not Recommended

J.Campbell  
PSP Manager

Approved/Not Approved

K. Carr  
LCol  
Deputy Base Commander

# GARRISON

## GOLF & CURLING CLUB

### **GARRISON GOLF CLUB EXECUTIVE MEETING HELD AT GG&CC CLUBHOUSE, 24 November 2010**

#### **Members**

C. Rickett (Vice Prescient)  
I. Malinowski (Secretary)  
B. Allan (Rules & Handicap Chair)  
R. Lloyd (Club Captain)  
R. Johnson (Green's Chair)  
T. Brown (Member at Large)  
G. Gratton (Senior Coordinator)  
T. Burgess (Marshall Chair)  
S. Gordon (Men's Captain)

#### **Ex-Officio**

J. Clements (General Manager)  
J. Breen (Retail Manager)

#### **Absent**

D. MacLeod (President)  
D. Erb (Superintendent)  
R. Ward (House Member)  
Earl Fjarlie (Junior Coordinator)

#### Agenda Item

1. Call to order. The meeting was called to order at 1615 hrs.
2. Review of previous minutes.
  - a. Minutes read and accepted
3. Financial Update.
  - a. GM presented an oral and written GGC financial report.
4. Old Business
  - a. Nil
5. New Business
  - a. Food Services Survey
    - i. So far there have been 66 replies. Please respond by end December 2010.
    - ii. From survey suggestions, B. Allan and T. Burgess will look at some plans for snack bar patio.
  - b) Green's Chair
    - i. Greens have been fertilized and snow mould treatment has been applied.
    - ii. Equipment is being put away for the winter.

- iii. Manpower is a BIG issue. Two more employees are really needed. Perhaps we could get students for the golf course internship program.
- iv. D. Erb is looking at previous LRP's to see what's been done and what still needs to be done and will report back to committee in the New Year.

6 Round Table Discussion

- a) Senior Men's League
  - i. T. Burgess would like to organize a Tuesday mornings Senior Men's league of 12 teams of 5 players. Would need 12 tee off times between 8am. and 9:30 am. I. Malinowski asked that if we do that for the men, could we do that for the ladies on Thursday mornings as there are 6 groups of ladies that like to play before Men's night. The ladies would like 6 tee times between 9:15 am and 9:52 am.
  - ii. Executive approves this recommendation. Tournaments booked prior to May 2011 will take precedence over leagues.
- b) Shane Gordon asked about "Repair your ball marks" signs for flags as this has become a huge issue. R. Johnson will look into this.
- c) R. Lloyd asked if fairways could be over seeded for clover and crabgrass. Perhaps stop tree planting and give the \$5,000 to over seeding. R. Lloyd & D. Erb will research this and report back to committee. This will be an agenda item for the next meeting.
- d) R. Lloyd presented draft schedule for Men's tournaments for 2011. Men's league has \$752 left so recommended to move \$300 into Men's championship and \$450 into Junior program.
- e) Fall aeration, sanding and rolling of greens cost \$3,000 however this year Garrison greens were in the best condition ever. Can this be done in spring to start off the season?
- f) B. Allan is resigning as Ladies Captain. No one has volunteered for that position. Suzie Julien and group will run Tuesday Ladies Night, Meet and Greet and Ladies Opening Day.
- g) J. Breen asked what would the ladies like for Ladies wear in the pro shop. B. Allan will go through some catalogues and give some suggestions.
- h) T. Burgess asked if power carts could be left out longer than end Oct.
  - i. Not approved by committee as this could damage fairways and also the cost factor involved as this would require one staff member to oversee carts.
- i) B. Allan will present more information about golf in elementary schools program in the new year.
- j) GM and President will be attending the Board of Directors meeting with Colonel Carr, Deputy Base Commander. GM will be seeking clarification on parking issues.

- k) Attendance of Executive Committee Meetings
  - i. If three consecutive meetings are missed (without a valid reason) , the member will be approached by the Vice President.
- l) The secretary will be absent for Jan., Feb., and Mar. 2011 C. Rickett has graciously volunteered to take the minutes in her absence.

7. Timing and Location of next meeting.

- a) The next Executive Meeting will be held at 1600 hrs on 12 January 2011 in the Grant Building

Recommended / Not Recommended

J.D. MacLeod  
LCol  
President Garrison Golf Club

Recommended/Not Recommended

J.Campbell  
PSP Manager

Approved/Not Approved

K. Carr  
LCol  
Deputy Base Commander