

Garrison Golf Club
Executive Meeting Minutes - 1 June 2015
Held at GG&CC Clubhouse

Members

P. Beauchamp (President)
B. Allan (Handicap & Rules Chair)
J. Ellis (Ladies Captain)
C. Rickett (Men's Captain)
J. Hunt (Secretary)

Ex-Officio

J. Breen (Office Manager)
F. Cleysen (PSP Manager)
R. Ward (House Chair)

Absent

D. Prendergast (Vice-President)
E. Stevens (Club Captain)
P. Jacobs (Green's Chair)
G. Gratton (Senior Coordinator)
R. Asuncion (Junior Coordinator)

Agenda Item

1. Call to Order and Opening Remarks.

a. The President called the meeting to order at 1600hrs.

2. Review of Previous Minutes.

a. AGM Minutes (March 2015) will be available from Office Manager for distribution and review. Events of the AGM went well with a large membership turnout and positive interest.

3. Membership Update.

a. Current financials are not available due to PSP/NPF accounting system changes. It is anticipated that statements will be available in early August. The Office Manager will be able to provide monthly summaries that approximate operations.
b. Membership numbers are exactly the same as last year at 385 members.

4. Old Business.

a. None on record.

5. New Business.

a. Snack Bar Updates.

- i. The improvements to the 19th Hole (snack bar) are being implemented using a phased approach to ensure that staff is trained and a quality product is provided. Specifically, the fryer is up and running and the BBQ will be running by mid-June.
- ii. The hours of operation for both the Club House and 19th Hole (snack bar) were presented. All agreed that the hours were reasonable.
- iii. Suggestions for improvement:
 - 1) *Menus.* It was suggested that the menu be more predominately displayed. The Office Manager has ordered menus and they will be placed on the tables (by 14 June 2015). **Action: Office Manager**
 - 2) *Signage.* It was suggested that more prominent signage be posted to show if the 19th Hole is *open or closed*. **Action: Office Manager**
 - 3) *Seating* on Saturday and Sunday is at capacity. Some extra seating capacity will be made available. **Action: Office Manager**
 - 4) *Signage on the ninth hole tee box* should be placed to remind people to place order by calling or using the app. **Action: Office Manager**

b. Club Swap Review. The event was successful and made \$180.00.

c. Men's Opening Review. The turn-out for the Men's Opening was better than last year with 102 golfers participating. *golfscoring.net* worked really well. Would have benefitted to have 2 people entering scores.

d. Ladies Opening Review. The turn-out for the Ladies Opening Day on 24 May 2015 was great with 45 golfers participating. Tuesday Ladies is getting 60-70 golfers per evening. The new League play has 48 golfers.

e. Lottery Variance Stats. Weekend lotteries were analyzed and of 694 lotteries submitted the variance was 9 minutes on Saturday and 5 minutes on Sunday.

f. Use of Microphone on First tee. Announcing golfers on the first tee adds clarity and efficiency. Unfortunately the microphone is broken. Attempts will be made to get this fixed. **Action: Office Manager**

g. Course Setup. Yellow tees have been placed right beside the red tees. Notice was sent to Matt and he is discussing with staff to correct. No further action required.

h. Notice of Meetings & Agenda Items. The Secretary will ensure that the call for Agenda Items and Notice of Meetings are sent. **Action: Secretary**

i. Course Condition. Course is in great shape and Matt is doing a great job.

j. Terms of Reference. TORs will be sent to Men's Captain, Office Manager and PSP Manager for final review. **Action: Handicap & Rule's Chair**

k. PSP Update.

- i. A staff Meeting was held and was received very positively, with everyone informed of their roles and changes to service.
- ii. In the Clubhouse, credit card and debit cards are not being accepted during lunch hours (1100hrs - 1300hrs) due to high merchant/vendor fees.
- iii. As per the Capital Improvement Plan the washrooms at the 19th Hole will be renovated. It was decided to start the renovations at the end of the season when it would be the least disruptive to members and staff. **Action: PSP Manager**
- iv. The new mowers are now in use and staff is thrilled with the results.
- v. The \$20 Special (Green Fees and a Cart for \$20 for Fri, Sat, Sun, Mon after 1500hrs) has been hugely successful. The result is that we are running out of carts on a daily basis. It is requiring that we lease another 20 carts making a total of 50 carts available. **Action: PSP Manager**
- vi. The Base Commanders Invitational Golf Tournament will be held 23 September 2015. This will be an opportunity to work with community members and sponsors. **Action: PSP Manager**

6. **Next Meeting.** The next meeting will be held on Wednesday 8 July 2015 at 1600hrs at the GG&CC Clubhouse.

7. Meeting adjourned at 1740hrs.

Recommended / Not recommended



J. Breen
GG&CC Office Manager

Recommended / Not recommended


P. Beauchamp
Lieutenant-Colonel
President Garrison Golf Club

Recommended / Not recommended


F. Cleysen
PSP Manager


Alphonse Doyle
Deputy PSP Manager

x 5649

Approved / ~~Not approved~~

E.T. Padvaiskas
Lieutenant-Colonel
Deputy Base Commander

