

Garrison Golf Club
Executive Meeting Minutes – 8 July 2015
Held at GG&CC Clubhouse

Members

P. Beauchamp (President)
D. Prendergast (Vice-President)
E. Stevens (Club Captain)
B. Allan (Handicap & Rules Chair)
J. Ellis (Ladies Captain)

Ex-Officio

J. Breen (Office Manager)
F. Cleysen (Senior Manager PSP)
R. Ward (House Chair)

Absent

P. Jacobs (Green's Chair)
G. Gratton (Senior Coordinator)
R. Asuncion (Junior Coordinator)
C. Rickett (Men's Captain)
J. Hunt (Secretary)

Agenda Item

1. Call to Order and Opening Remarks.

a. The President called the meeting to order at 1610hrs.

2. Review of Previous Minutes.

a. AGM Minutes (June 2015) reviewed. Vice President motioned to pass. 2nd by Handicap & Rules Chair.

3. Membership Update.

a. Current financials are not still available due to PSP/NPF accounting system changes. It is anticipated that statements will be available in early August. The Office Manager provided rough financial estimates showing a 22% revenue increase to Green Fees and 43% revenue increase to power cart rentals.
b. Membership numbers are exactly the same as last year at 385 members.

4. Old Business.

a. Snack Bar/19th Hole Menus – Are posted outside the snack bar window and in the proshop. Office Manager looking at better options for menu display on tables

- b. Open/Closed Signage at Snack Bar – There is an open/closed sign on the snack bar window and hours of snack bar are posted. Proshop staff to put out sign notifying members that they can purchase snacks, pop and beer from proshop after hours.
- c. Seating on Saturday at Snack Bar – Tables are moved over from clubhouse on weekends.
- d. Menu Signage on 9th Tee Box – Options being looked at to install a menu display on the 9th tee with telephone number to order food on the turn.
- e. Use of Microphone on 1st tee – Reported that some employees are not using the microphone. Policy making it mandatory to be implemented. Standard script to be given to employees to follow.
- f. Notice of meetings & agenda items – Going smoothly keep up the good work.
- g. Terms of Reference – Will be discussed in new business.
- h. Washrooms at 19th Hole (to be completed in Oct/Nov – Action Item: PSP Manager (to remain as old business until completed).
- i. Golf Cart Leasing – Our tournament rental company has gone out of business and daily rentals were between \$90 and \$140 per day from another supplier. Decided to lease an additional 20 brand new golf carts to make up for the shortfall. As a contingency plan our current lease is up in Dec 2016 and if demand drops we can turn in older carts and bring fleet back down.
- j. Base Commanders Invitational – Will be organized internally as a kick-off to the United Way base fundraising. Will include 2 military personnel with 2 corporate personnel.

5. New Business.

- a. Handicap & Rules Chair
 - i. Worked hand in hand with Superintendent on overall course setup.
 - ii. Some members expressed enjoyment over forward tees on the first weekend of the Club Championships. As a one-time thing there is no issue but cannot happen on a regular basis in accordance with GAO.
 - iii. Course Handicap Ratings:
 - 1) House chair discussed some discontent among members and the new handicap hole ratings. The only way to remedy is to have members enter hole-by-hole scores in the GAO system.
 - 2) Handicapping rules changed by GAO and required updating. More information on the website for members to refer to.
- b. Club Captain.
 - i. The first weekend of the club championships was successful. The intersectional teams will be selected by Championship Scores on the second weekend. Team shirts will be purchased through the proshop and paid for by the members attending the Intersectional's.
 - ii. Members expressing that Dale Pedersen is doing a great job.

c. Housing Chair

- i. Expressed that hours of operation for the Snack Bar were not in line with approved hours. Requested that hours be posted outside the Snack Bar notifying members of openings and closings.
- ii. Enlighten membership that snacks, pop and beer available through the proshop. After hours proshop staff have keys to snack bar to be able to pour draught beer.
- iii. Dialogue with the Kitchen to discuss Men's Night availability and menu options will be directed through the Senior Manager of PSP.
- iv. Snack Bar Naming Project – It has been noted that 19th Hole is a common term used for Snack Bars and Bars at golf courses. We want to set ourselves a part. Housing Chair recommended that we run a contest to create a new name for the Snack Bar where the winner will receive a prize or voucher for the club.
- v. Chipping on Practice Greens – It has been noted that people are taking huge divots out of the practice greens around the practice area. We need to make members aware that this will not be permitted. Signs to be constructed and proshop to enforce.
- vi. Recommended a drop in fees for members using carts in off times like the after 3PM special being run for greens fees. Office Manager will look into and report back

d. Senior Manager PSP.

- i. Admin is now deployed to Kuwait. Judy from the Proshop will fill her position until she returns in January.
- ii. Deep Fryer Purchase - Approval needed for deep fryer purchase for the snack bar. Motion moved by House Chair and 2nd by Rules & Handicap Chair. Passed.
- iii. We have received word that the maintenance building will be taken over by base. We will need to move back to our old building between November 15 and Dec 15. We will ensure that this happens at no additional cost to the clubs.

e. Ladies Captain.

- i. Averaging about 70 ladies for ladies night
- ii. Golf Fore The Cure raised about \$4400 and there were 52 participants.
- iii. 12 ladies participated in the Ladies Club Championship. Deborah Reimer is the Ladies Senior Club Champion and Lori Christie is the Ladies Club Champion.

f. Lightening Detection System

- i. It has been mentioned that other course have automated lightening detection systems. These systems come at a cost of \$15-\$20K and cannot be afforded.

- ii. Unfortunately horn cannot be heard on the farthest points of the golf course.
- iii. Signs to be posted on days where there are potential for lightning in the area.
- iv. Proshop to be equipped with a strike alert pager that will alert of any lightning strikes within a 64km radius.

g. Terms of Reference

- i. Replace General Manager with Senior Manager PSP
- ii. Under Authority of CDS
- iii. To be completed and sent to Rules Chair for proof before posted.

6. **Next Meeting.** The next meeting will be held on Wednesday 5 August 2015 at 1600hrs at the GG&CC Clubhouse.

7. Meeting adjourned at 1745hrs.

Recommended / Not recommended

J. Breen
GG&CC Office Manager

Recommended / Not recommended

P. Beauchamp
Lieutenant-Colonel
President Garrison Golf Club

Recommended / Not recommended

F. Cleysen
Senior Manager PSP

Approved / Not approved

E.T. Padviaskas
Lieutenant-Colonel
Deputy Base Commander